

# Lighthouse Academy Board of Directors

## Approved Regular Meeting Minutes

**Mission:** *A safe harbor that provides innovative whole-child education and ensures success despite life's storms.*

**Date:** January 28, 2025

**Time:** 12:00 p.m.

**Place:** Lighthouse Academy – South Campus  
3330 36<sup>th</sup> St SE  
Grand Rapids, MI 49512

- I. Call to Order and Roll Call.** *Todd Penning called the meeting to order at 12:03 p.m.*
  - A. Board Members Present.** Todd Penning, Aaron Toffoli, Angela Bunn (left at 1:00 p.m.), and Dr. Brenda King.
  - B. Board Members Absent (with prior notice).** Peter VanGelderen and Erica Galat.
  - C. Others Present.** Dr. Heidi Cate, Superintendent; Leslie Cummings, Executive Director Business Office; Dr. Michele Sideman, FSU Representative; Lucas Yax, Assistant Superintendent for Residential and Juvenile Justice Programs; Stacey Martinez, School Leader; Shea Williams, School Leader (joined at 12:05 p.m.); and Amanda Shyne, Recording Secretary.
- II. Public Comment\* (limited to agenda items only).** *None.*
- III. Approval of Agenda.** *A motion to approve the agenda was made by Angela Bunn and supported by Dr. Brenda King. The motion passed unanimously.*
- IV. Consent Calendar.**
  - A.** Approval of December 3, 2024 Proposed Regular Meeting Minutes. *A motion to approve the December 3, 2024 Proposed Regular Meeting Minutes was made by Angela Bunn and supported by Aaron Toffoli. The motion passed unanimously.*
- V. Old Business.**
  - A.** Board Member Needed. *The Board reviewed Patrese Davis-Beckford's resume and application to the Board of Directors. A motion to send the application to the FSU-CSO Board of Trustees for approval was made by Aaron Toffoli and supported by Dr. Brenda King. The motion passed unanimously.*
- VI. New Business.**
  - A.** Reappointment of Board Members. *A motion was made by Aaron Toffoli and supported by Todd Penning to recommend reappointment of Angela Bunn and Dr. Brenda King to the Board. The motion passed unanimously.*
  - B.** School Spotlight: Waalkes, Pier, Port, Ottawa JDC, and Wedgwood (Lucas Yax and Matt Milanowski). *Lucas Yax presented the provided handout with the Board.*

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- C. FSU-CSO Updates &/or Report – Dr. Michele Siderman. *Dr. Michele Siderman reported on the provided Board Communications and reviewed the findings of two recent School Safety & Security Checklists with the Board. She also announced that it was Board Appreciation month.*
- D. Review and Approve FSU-CSO CSP Full Authorization DRAFT Report. *A motion to approve the FSU-CSO CSP Full Authorization Report was made by Aaron Toffoli and supported by Angela Bunn. The motion passed unanimously.*
- E. Review Board Governance Subcommittee Progress. *Aaron Toffoli met with the committee to present information. The committee will bring a draft summary to the February Board Meeting.*
- F. Set Strategic Planning Date. *The Board will hold a Special Strategic Planning Meeting on 4/29/2025 at 9:00 a.m.*
- G. DAN Updates. *Handouts provided prior to the meeting. There were no questions from the Board.*
- H. Update on Barry County, Muskegon and Kent Day Treatment Programs, and Potential Expansion Opportunities in Ottawa County. *This agenda item was informational only as it was addressed without a quorum present. Dr. Heidi Cate updated the Board on space constraints in Barry County. IES will work on a non-binding LOI fir Board review and approval. Leslie Cummings informed the Board of a need for a lease addendum at the Muskegon Community Building to reduce the amount of leased space. Bids were received for the proposed James St. relocation of the JJI site. It was decided not to move forward with the location at this time due to cost.*
- I. Review and Approve MSP Emergency Operations K-12 Schools Site Plans. *The approval of these plans was tabled until the February Board Meeting when a quorum will be present.*
- J. Review and Approve Annual Education Reports. *The approval of these plans was tabled until the February Board Meeting when a quorum will be present.*
- K. Integrity Educational Services Reports.
  - 1. Financial Reports.
    - a. Monthly Financial Reports. *Leslie Cummings reviewed the November and December financial reports with the Board. A motion to approve the November and December check registers was made by Dr. Brenda King and supported by Angela Bunn. The motion passed unanimously.*
    - b. Approve REVISED 2024-2025 Budget. *Leslie Cummings reviewed the Revised 2024-25 Budget. A motion to approve the General Appropriation Resolution was made by Angela Bunn and supported by Dr. Brenda King. The motion passed unanimously.*

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- c. Review Auditor RFP Results. *A motion to approve Vredeveld Haefner as the school's audit firm for the years ending June 30, 2025, 2026 and 2027 was made by Aaron Toffoli and supported by Dr. Brenda King. The motion passed unanimously.*
- d. BCBA Contracted Services. *A motion to approve the BCBA Contracted Services Agreement was made by Dr. Brenda King and supported by Aaron Toffoli. The motion passed unanimously.*
- e. Discuss Treasury Message. *This agenda item was informational only as it was addressed without a quorum present. Leslie Cummings reported that she is working with Legal Counsel to address the Treasury's concern over the intercompany arrangement for the Muskegon Community Building's build out cost.*

2. Human Resources Reports. *Leslie Cummings reported on current recruiting efforts.*

L. Board Development Credits/Reports – Michigan Charter Schools' Symposium (Angela Bunn). *Tabled.*

**VII. Correspondence.** *The Board received the Thurn letter regarding immigration enforcement in schools.*

**VIII. Extended Public Comment\* (limited to non-agenda items only).** *None.*

**IX. Reconfirmation of Next Regular Meeting Date**

February 25, 2025 at 12:00 p.m.  
Lighthouse Academy – South Campus  
3330 36<sup>th</sup> St SE  
Grand Rapids, MI 49512

**X. Adjournment.** *The informational meeting ended at 1:40 p.m.*

*Individuals wishing to address the Board of Directors under Items II and IX above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes, unless extended by a vote of the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.*

*Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner. (Source: Board Policy 0167.3)*

*Proposed minutes of this meeting will be available for public inspection at the Integrity Educational Services Central office at 3300 36th Street, SE Grand Rapids, MI 49512, eight (8) business days after*

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*the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.*

Submitted by:



Amanda Shyne  
Recording Secretary

Date: 01/28/2025

Approved by:



Aaron Toffoli  
Board Secretary

Date: 2-25-25