

# Lighthouse Academy Board of Directors

## Approved Regular Meeting Minutes

**Mission:** *A safe harbor that provides innovative whole-child education and ensures success despite life's storms.*

**Date:** March 26, 2024

**Time:** 12:00 p.m.

**Place:** Lighthouse Academy – South Campus  
3330 36<sup>th</sup> St SE  
Grand Rapids, MI 49512

- I. Call to Order and Roll Call.** *Peter VanGeldereren called the meeting to order at 12:01 p.m.*
  - A. Board Members Present.** Peter VanGeldereren, Todd Penning, Aaron Toffoli, Angela Bunn, and Erica Galat.
  - B. Board Members Absent (with prior notice).** Dr. Brenda King and Steven Bossenbroek II.
  - C. Others Present.** Dr. Heidi Cate, Superintendent; Leslie Cummings, Executive Director Business Office; Dr. Michele Siderman, FSU Representative; Stacey Martinez, Senior School Leader; Shea Williams, School Leader; Lucas Yax, Assistant Superintendent Matthew Milanowski, School Leader; Sherri Nash, School Leader; Catie Roman, Kent County DHHS employee; and Amanda Shyne, Recording Secretary.
- II. Public Comment\* (limited to agenda items only).** *None.*
- III. Approval of Agenda.** *A motion to approve the agenda was made by Aaron Toffoli and supported by Angela Bunn. The motion passed unanimously.*
- IV. Consent Calendar.**
  - A.** Approval of February 27, 2024 Proposed Regular Meeting Minutes. *A motion to approve the February 27, 2024 Proposed Regular Meeting Minutes was made by Todd Penning and supported by Angela Bunn. The motion passed unanimously.*
- V. Old Business.**
  - A.** Board Member Needed. *The Board is seeking an additional member.*
- VI. New Business.**
  - A.** School Spotlight Lighthouse Academy – South Community (Stacey Martinez). *Stacey Martinez presented the provided handout to the Board.*
  - B.** FSU-CSO Updates &/or Report – Dr. Michele Siderman. *Dr. Michele Siderman summarized the provided April 2024 Board Communication.*
  - C.** DAN Updates. *There were no questions from the Board on the provided handout.*
  - D.** Barry County Update. *Dr. Heidi Cate gave a verbal update on the planning for the potential Barry County site.*

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E. Integrity Educational Services Reports.

1. Financial Reports.

- a. Monthly Financial Reports. *Leslie Cummings reviewed the February financial reports with the Board. A motion to approve the February check register was made by Angela Bunn and supported by Erica Galat. The motion passed unanimously.*
- b. 2024-2025 ESP Agreement. *A non-disapproval letter from the FSU-CSO office was sent to Peter VanGelderren prior to the March Board Meeting. A motion to approve the 2024-2025 ESP Agreement was made by Aaron Toffoli and supported by Todd Penning. The motion passed unanimously.*
- c. Student Loan Program Resolution. *Leslie Cummings reviewed the Student Loan Program Resolution with the Board. A motion to approve the Student Loan Program Resolution was made by Todd Penning and supported by Angela Bunn. The motion passed unanimously.*
- d. Draft 2024-2025 Budget. *Leslie Cummings reviewed the draft 2024-2025 budget with the Board.*

2. Human Resources Reports. *Leslie Cummings reported that Human Resources is currently attending Career Fairs in anticipation for the 2024-2025 School Year. The Board was invited to attend the Staff Appreciation events being held throughout the month of May.*

**VII. Correspondence.** *None.*

**VIII. Extended Public Comment\* (limited to non-agenda items only).** *None.*

**IX. Reconfirmation of Next Regular Meeting Date**

April 23, 2024 at 12:00 p.m.  
Lighthouse Academy – South Campus  
3330 36<sup>th</sup> St SE  
Grand Rapids, MI 49512

- X. Adjournment.** *A motion to adjourn the meeting was made by Todd Penning and supported by Aaron Toffoli. The motion passed unanimously and the meeting was adjourned at 12:52 p.m.*

*Individuals wishing to address the Board of Directors under Items II and IX above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes, unless extended by a vote of the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.*

*Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not*

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*verbally respond to public comments but may follow up in the most appropriate and time-effective manner. (Source: Board Policy 0167.3)*

*Proposed minutes of this meeting will be available for public inspection at the Integrity Educational Services Central office at 3300 36th Street, SE Grand Rapids, MI 49512, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.*

Submitted by:



Amanda Shyne  
Recording Secretary

Date: 3/26/2024

Approved by:

*Aaron Toffoli*

Aaron Toffoli  
Board Secretary

Date: 4/23/2024