

Lighthouse Academy Board of Directors
Approved Regular Meeting Minutes

***Mission:** A safe harbor that provides innovative whole-child education and ensures success despite life's storms.*

Date: June 27, 2023

Time: 12:00 p.m.

Place: Lighthouse Academy – South Campus
3330 36th St SE
Grand Rapids, MI 49512

- I. Call to Order and Roll Call.** *Robert VanWieren called the meeting to order at 12:04 p.m.*
 - A. Board Members Present.** Todd Penning, Aaron Toffoli, Dr. Brenda King, Peter VanGelderren, Steven Bossenbroek II, Angela Bunn, and Robert VanWieren.
 - B. Board Members Absent (with prior notice).** None.
 - C. Others Present.** Dr. Heidi Cate, Superintendent; Leslie Cummings, Executive Director Business Office; Dr. Michele Siderman, FSU Representative; Stacey Martinez, Assistant Superintendent of Community Youth School Programs; Matthew Milanowski, School Principal; Lucas Yax, Assistant Superintendent of Juvenile Justice and Residential Programs; Ronda Dyer, School Principal; and Amanda Shyne, Recording Secretary.
- II. Public Comment* (limited to agenda items only).** *None.*
- III. Approval of Agenda.** *A motion to approve the agenda was made by Aaron Toffoli and supported by Peter VanGelderren. The motion passed unanimously.*
- IV. Consent Calendar.**
 - A.** Approval of May 23, 2023 Proposed Regular Meeting Minutes. *A motion to approve the May 23, 2023 Proposed Regular Meeting Minutes was made by Angela Bunn and supported by Dr. Brenda King. The motion passed unanimously.*
- V. Old Business.** *None.*
- VI. New Business.**
 - A.** School Spotlight – Residential Sites (Matthew Milanowski and Lucas Yax). *Matthew Milanowski and Lucas Yax reviewed the provided handout with the Board.*
 - B.** FSU-CSO Updates &/or Report – Dr. Michele Siderman. *No updates or reports. Dr. Michele Siderman presented Bob VanWieren with a years of service plaque.*
 - C.** Approve 2023-2024 Lighthouse Academy – South and JJI School Calendars. *A motion to approve the 2023-2024 Pier and Waalkes School Calendars was made by Angela Bunn and supported by Peter VanGelderren. The motion passed unanimously.*

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- D. Approve Resolution for Muskegon JTC Name Change. *A motion to approve the Resolution for Muskegon JTC Name Change was made by Aaron Toffoli and supported by Angela Bunn. The motion passed unanimously.*
- E. Approve Updated Return to Learn Plan. *A motion to approve the updated Return to Learn Plan was made by Peter VanGeldereren and supported by Aaron Toffoli. The motion passed unanimously.*
- F. DAN Updates. *Dr. Heidi Cate reported on current DAN team efforts.*
- G. Lighthouse Academy – Muskegon Community Building Update. *Dr. Heidi Cate and Leslie Cummings reported on the successful Open House held at the new location. Community member and partner attendance was higher than anticipated.*
- H. Establish Strategic Planning Session Date. *The Board established the Strategic Planning session date as September 26, 2023 from 9:00 a.m. to noon.*
- I. Integrity Educational Services Reports.
1. Financial Reports.
 - a. Monthly Financial Reports. *Leslie Cummings reviewed the May financial reports with the Board. A motion to approve the May register was made by Angela Bunn and supported by Steven Bossenbroek II. The motion passed unanimously.*

Leslie Cummings also asked the Board to approve the purchase of 3 new printers for various sites, totaling \$39,139.00. A motion to approve the purchase of 3 new printers was made by Dr. Brenda King and supported by Angela Bunn. The motion passed unanimously.
 - b. Approve Final 2022-2023 Operating Budget. *A motion to approve the final 2022-2023 General Appropriation Resolution was made by Peter VanGeldereren and supported by Angela Bunn. The motion passed unanimously.*
 - c. Update on IntraFi. *Leslie Cummings reported that the IntraFi account is open.*
 - d. Approve Modifications to Federal Policies. *A motion to approve modifications to Federal policies was made by Angela Bunn and supported by Steven Bossenbroek II. The motion passed unanimously.*
 - e. Approve IES ESP Agreement. *Item tabled until July meeting.*
 2. Human Resources Reports. *Leslie Cummings reported on recruiting efforts for the 2023-2024 school year including renewed staff contracts and acquisition of new staff. The IES Board approved moving the 401(k) plan to Fidelity.*
- VII. Correspondence.** *The Board received correspondence from FSU-CSO regarding the results of the QPR audit and updates made to the Charter Schools Office Policy.*

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VIII. Extended Public Comment* (limited to non-agenda items only). *None.*

IX. Reconfirmation of Next Regular Meeting Date

July 25, 2023 at 12:00 p.m.
Lighthouse Academy – South Campus
3330 36th St SE
Grand Rapids, MI 49512

X. Adjournment. *A motion to adjourn the meeting was made by Aaron Toffoli and supported by Peter VanGeldereren. The motion passed unanimously and the meeting was adjourned at 1:03 p.m.*

Individuals wishing to address the Board of Directors under Items II and IX above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes, unless extended by a vote of the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner. (Source: Board Policy 0167.3)

Proposed minutes of this meeting will be available for public inspection at the Integrity Educational Services Central office at 3300 36th Street, SE Grand Rapids, MI 49512, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.

Submitted by:



Amanda Shyne
Recording Secretary

Date: 6/27/2023

Approved by:



Aaron Toffoli
Board Secretary

Date: 7-25-23

