

Lighthouse Academy Board of Directors
Approved Regular Meeting Minutes

***Mission:** A safe harbor that provides innovative whole-child education and ensures success despite life's storms.*

Date: June 29, 2021

Time: 12:00 p.m.

Place: Lighthouse Academy – North Campus
1260 Ekhart St NE
Grand Rapids, MI 49503

- I. Call to Order and Roll Call.** *Robert VanWieren called the meeting to order at 12:03 p.m.*
- A. Board Members Present.** Robert VanWieren, Aaron Toffoli, Todd Penning, and Dr. Brenda King
- B. Board Members Absent (with prior notice).** Peter VanGelderren, Gregory Lambert and Angela Bunn.
- C. Others Present.** Dr. Heidi Cate, Superintendent; Leslie Cummings, Executive Director of School Business; Dr. Michele Siderman, FSU Representative; Matthew Milanowski, School Leader; Stacey Martinez, Assistant Superintendent of Community Youth School Programs; Lucas Yax, Assistant Superintendent of Residential and Juvenile Justice School Programs (attending remotely via Zoom); Amanda Shyne, Recording Secretary.
- II. Public Comment* (limited to agenda items only).** *None.*
- III. Approval of Agenda.** *A motion to approve the agenda was made by Dr. Brenda King and supported by Todd Penning. The motion passed unanimously.*
- IV. Consent Calendar**
- A.** *Approval of May 25, 2021 Proposed Regular Meeting Minutes. Upon review of the Proposed Regular Meeting Minutes, an error on the signature lines was identified, the Board Secretary was listed as Peter Kladder and must be changed to Aaron Toffoli. Dr. Brenda King also identified a minor typographic error in the D. New Business section. A motion to approve the May 25th, 2021 Proposed Meeting Minutes with the requested changes was made by Aaron Toffoli and supported by Dr. Brenda King. The motion passed unanimously.*
- V. Old Business**
- VI. New Business**
- A.** *Special Education Compliance Report – Chip Jenkins. Dr. Heidi Cate presented the Special Education Compliance report.*

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- B. Review attendance percentages per week for the past month. *Dr. Heidi Cate reviewed the attendance percentages for the weeks 5/19/2021 – 6/23/2021 with the Board. These percentages were announced as follows:*
- 5/19/2021 – 5/25/2021 93.86%
 - 5/26/2021 – 6/1/2021 96.46%
 - 6/2/2021 – 6/8/2021 93.57%
 - 6/9/2021 – 6/15/2021 89.97%
 - 6/16/2021 – 6/22/2021 93.60%
 - 6/23/2021 - 6/24/2021 88.68%
- C. Re-affirm 2020-2021 COVID-19 Preparedness and Response Plan and Extended Plan. *Dr. Heidi Cate provided an update in which there were no changes to the Lighthouse Academy COVID-19 Preparedness and Response Plan and Extended Plan.*
- The public was given the opportunity to provide comments on the Plan, no comments were made.*
- A motion to re-affirm the 2020-2021 COVID-19 Preparedness and Response Plan and Extended Plan, and to accept the announced attendance percentages report was made by Todd Penning and supported by Aaron Toffoli. The motion passed unanimously.*
- D. School Spotlight – Lighthouse Academy North & South Community. *Stacey Martinez provided an update on Lighthouse Academy North, South and JJI Community Programs. The cumulative Graduation Ceremony held this month saw the largest graduating class thus far and received great feedback from attendees. The JJI program is fully staffed, new staff were provided with essential training last week and the team seems eager and excited. Initial enrollment numbers for JJI are on track and leadership have found resources to help support students with non-academic needs.*
- E. DAN and Strategic Plan updates. *Dr. Heidi Cate reported that the DAN Team will be completing the Plan to Win book study at their next meeting, and shared a desire for all stakeholders completing this book study. Epicenter will soon be utilized by the Central Office and some school staff and she will be requesting a strategic planning meeting with the Board to be held in the next two months.*
- F. Science HQI Vision. *Dr. Heidi Cate presented the collaboratively created Science HQI Vision with the Board noting that next steps will include identifying a professional development or training program for NGSS standards for all Science Teachers within the district. A motion to adopt the Science HQI Vision was made by Todd Penning and supported by Dr. Brenda King. The motion passed unanimously.*
- G. ESP Evaluation draft. *The ESP Evaluation was reviewed with the Board and a motion to accept it was made by Dr. Brenda King and supported by Todd Penning. The motion passed unanimously.*

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- H. Ottawa and Lighthouse Academy Contract. *The proposed contract between the 20th Judicial Circuit Court, Ottawa County and Lighthouse Academy, as well as the Ferris State University Non-Disapproval Letter, was reviewed by the Board. A motion to approve the contract was made by Todd Penning and supported by Aaron Toffoli. The motion passed unanimously.*
- I. 2021-2022 School Calendar Approval. *Upon review of the School Calendars, two errors were identified on both the Lighthouse Academy North and South Calendars. Dates listed June 19th and June 20th must be changed to July 19th and July 20th. A motion to accept all School Calendars with the requested changes was made by Aaron Toffoli and supported by Todd Penning. The motion passed unanimously.*
- J. 2021-2022 Parent/Student Handbook Approval (per site). *All Parent and Student Handbooks were reviewed by the Board. A motion to approve all Parent and Student Handbooks was made by Aaron Toffoli and supported by Dr. Brenda King. The motion passed unanimously.*
- K. Integrity Educational Services Reports.
1. Financial Reports.
 - a. Monthly Financial Reports. *Leslie Cummings reviewed the May financial reports with the Board.*
 - b. 2020-2021 Final Budget Approval. *Leslie Cummings reviewed the 2020-2021 Final Budget with the Board. A motion to approve the General Appropriation Resolution was made by Dr. Brenda King and supported by Todd Penning. The motion passed unanimously.*
 2. Human Resources Reports. *Leslie Cummings provided an update on staffing efforts for all Lighthouse Academy locations for the 2021-2022 School Year. IES hosted the first annual Staff Values Celebration which resulted in Lighthouse Academy – North winning overall recognition from their peers.*
- L. FSU-CSO Updates &/or Report–Dr. Michele Siderman. *Dr. Michele Siderman reported that Lighthouse Academy is due for reauthorization this year and estimates scheduling for this will take place in the Fall.*
- VII. Correspondence.** *Dr. Heidi Cate presented the Ferris State University correspondence summarizing the results of the Personnel Audit conducted by Quality Performance Resource Group, no findings were reported.*
- VIII. Extended Public Comment* (limited to non-agenda items only).** *None.*
- IX. Reconfirmation of Next Regular Meeting Date**
July 27, 2021 at 12:00 p.m.
Lighthouse Academy - North
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- X. Adjournment.** *A Motion to adjourn the meeting was made by Aaron Toffoli and supported by Todd Penning. The motion passed unanimously and the meeting was adjourned at 1:05 p.m.*

Individuals wishing to address the Board of Directors under Items II and IX above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes, unless extended by a vote of the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner. (Source: Board Policy 0167.3)

Proposed minutes of this meeting will be available for public inspection at the Hope Academy of West Michigan/Integrity Educational Services Central office at 3300 36th Street, SE Grand Rapids, MI 49512, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)

Submitted by:



Amanda Shyne
Recording Secretary

Date: 06/30/2021

Approved by:



Aaron Toffoli
Board Secretary

Date: 7/27/21