

Lighthouse Academy Board of Directors
Approved Organizational Meeting Minutes

***Mission:** A safe harbor that provides innovative whole-child education and ensures success despite life's storms.*

Date: July 25, 2023

Time: 12:00 p.m.

Place: Lighthouse Academy - South
3330 36th St SE
Grand Rapids, MI 49512

I. Call to Order and Roll Call. *Peter VanGeldereren called the meeting to order at 12:09 p.m.*

A. Board Members Present. Todd Penning, Steven Bossenbroek II, Angela Bunn, Dr. Brenda King, Aaron Toffoli and Peter VanGeldereren.

B. Board Members Absent (with prior notice).

C. Others Present. Dr. Heidi Cate, Superintendent; Leslie Cummings, Executive Director Business Office; Dr. Michele Siderman, FSU Representative; Stacey Martinez, Senior School Leader; Matthew Milanowski, School Leader; Kirk Gorbach, School Leader; Ronda Dyer, School Leader (attending virtually); and Amanda Shyne, Recording Secretary.

II. Public Comment* (limited to agenda items only). *None.*

III. Approval of Agenda. *A motion to approve the agenda was made by Dr. Brenda King and supported by Angela Bunn. The motion passed unanimously.*

IV. Business Items

A. Election of Officers (President, Vice President, Treasurer, Secretary).

President – Peter VanGeldereren
Vice President – Todd Penning
Treasurer – Angela Bunn
Secretary – Aaron Toffoli

The above nominations were made for officers. A motion to elect Peter VanGeldereren as President was made by Todd Penning and supported by Angela Bunn. A motion to elect Todd Penning as Vice President was made by Peter VanGeldereren and supported by Steven Bossenbroek II. A motion to elect Angela Bunn as Treasurer was made by Todd Penning and supported by Steven Bossenbroek II. A motion to elect Aaron Toffoli as Secretary was made by Steven Bossenbroek II and supported by Angela Bunn. The motions passed unanimously.

B. Adoption of Resolution Designating the Person Responsible for Posting Public Notices.

C. Adoption of Resolution Designating Public Notice Location.

D. Adoption of Annual Board of Directors Calendar of Regularly Scheduled Meetings.

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- E. Adoption of Resolution Designating Depository for Academy Funds.
- F. Adoption of Resolution Designating Signatory Authority.
- G. Adoption of Resolution Designating Personnel Authorized to Negotiate and Implement Contracts with Service Providers/Vendors.
- H. Appointment of Homeless Children and Youth Liaison, Title IX, Freedom of Information, Civil Rights, Title VI, Sexual Harassment and Section 504 Coordinators and Copyright Agent.
- I. Appointment of Personal Curriculum Liaison.
- J. Appointment of Legal Counsel.
- K. Appointment of Independent Auditor.
- L. Appointment of Chief Administrative Officer and Budget Timeline.
- M. Appointment of Registered Agent.
- N. Appointment of Recording Secretary.
- O. Appointment of Automatic Clearing House (ACH)/Electronic Transfer Officer (ETO).
- P. Appointment of School Safety Liaison.
- Q. Adoption of Resolution Designating the Number of Board of Director Positions.
- R. Adoption of Resolution Designating the Principal Print Media Source.

A motion to approve and adopt resolutions B – R was made by Angela Bunn and supported by Todd Penning. The motion passed unanimously.

V. Extended Public Comment* (limited to non-agenda items only) None.

VI. Reconfirmation of Next Regular Meeting Date

July 25, 2023 – 12:00 p.m. (Immediately following the Regular Board Meeting)
Lighthouse Academy – South Campus
3330 36th St SE
Grand Rapids, MI 49512

VII. Adjournment. *A motion to adjourn the meeting was made by Steven Bossenbroek II and supported by Angela Bunn. The motion passed unanimously and the meeting was adjourned at 12:15 p.m.*

Individuals wishing to address the Board of Directors under Items II and IX above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes, unless extended by a vote of the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

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Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner. (Source: Board Policy 0167.3)

Proposed minutes of this meeting will be available for public inspection at the Lighthouse Academy/Integrity Educational Services Central office at 3300 36th Street, SE Grand Rapids, MI 49512, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)

Submitted by:



Amanda Shyne
Recording Secretary

Date: 7/25/2023

Approved by:



Aaron Toffoli
Board Secretary

Date: 8/29/23

