

**Lighthouse Academy Board of Directors**  
**Approved Regular Meeting Minutes**

***Mission:** A safe harbor that provides innovative whole-child education and ensures success despite life's storms.*

**Date:** September 28, 2021

**Time:** 12:00 p.m.

**Place:** Lighthouse Academy – North Campus  
1260 Ekhart St NE  
Grand Rapids, MI 49503

**I. Call to Order and Roll Call.** *Robert VanWieren called the meeting to order at 12:06 p.m..*

**Board Members Present.** Robert VanWieren, Aaron Toffoli, Todd Penning, and Dr. Brenda King.

**Board Members Absent (with prior notice).** Angela Bunn, Peter VanGelderen and Gregory Lambert.

**Others Present.** Dr. Heidi Cate, Superintendent; Leslie Cummings, IES Executive Director; Dr. Michele Siderman, FSU Representative; Stacey Martinez, Assistant Superintendent of Community Youth School Programs; Lucas Yax, Assistant Superintendent of Juvenile Justice and Youth Residential Programs; Matthew Milanowski, School Principal; Peter Woldman, Rehmann Representative (left at 12:26 p.m.); Amanda Shyne, Recording Secretary.

**II. Public Comment\* (limited to agenda items only).** *None.*

**III. Approval of Agenda.** *A motion to move item VI.C.1.b to the start of New Business and approve the agenda was made by Greg Lambert and supported by Dr. Brenda King. The motion passed unanimously.*

**IV. Consent Calendar**

A. Approval of August 24, 2021 Proposed Regular Meeting Minutes. *A motion to approve the August 24, 2021 Proposed Regular Meeting Minutes was made by Dr. Brenda King and supported by Todd Penning. The motion passed unanimously.*

**V. Old Business.** *None.*

**VI. New Business**

A. Preliminary Audit Results. *Peter Woldman reviewed Lighthouse's audited financial statements for 2020-2021. The academy received an unqualified opinion with no adjustments received and no internal control issues were identified. However, rounding issues on multiple line items caused by Rehmann were identified by Leslie Cummings and remained unresolved. A motion to table the approval of the 2020-2021 audit statements until resolution of the rounding issues was made by Aaron Toffoli and supported by Dr. Brenda King. The motion passed unanimously.*

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- B. New Board Member Application. *The Board reviewed Steven Bossenbroek's resume and application.*
- C. School Spotlight – Lighthouse Academy South Community, North and JJI. *Stacey Martinez presented a summary of youth community programs including strengths and challenges at each site.*
- D. Integrity Educational Services Reports.
  - 1. Financial Reports.
    - a. Monthly Financial Reports. *Leslie Cummings reviewed the August financial reports with the Board.*
  - 2. Human Resources Reports. *Leslie Cummings reported on the status of the teacher salaries increases which will start on October 1<sup>st</sup>, 2021 and will be paid retroactively to the beginning of the school year.*
- E. FSU-CSO Updates &/or Report–Dr. Michele Sideman. *Dr. Sideman presented the Board and Leadership with a plaque for 100% EpiCenter compliance, as well as new FSU banners and pendants.*

**VII. Correspondence.** *None.*

**VIII. Extended Public Comment\* (limited to non-agenda items only).** *None.*

**IX. Reconfirmation of Next Regular Meeting Date**

October 26, 2021 at 12:00 p.m.  
Lighthouse Academy - North  
1260 Ekhart St. NE  
Grand Rapids, MI 49503

**X. Adjournment.** *A Motion to adjourn the meeting was made by Todd Penning and supported by Aaron Toffoli. The motion passed unanimously and the meeting was adjourned at 1:13 p.m.*

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*Individuals wishing to address the Board of Directors under Items II and IX above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes, unless extended by a vote of the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.*

*Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner. (Source: Board Policy 0167.3)*

*Proposed minutes of this meeting will be available for public inspection at the Hope Academy of West Michigan/Integrity Educational Services Central office at 3300 36th Street, SE Grand Rapids, MI 49512, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)*

Submitted by:



Amanda Shyne  
Recording Secretary

Date: 9/29/2021

Approved by:

Aaron Toffoli  
Board Secretary

Date: Aaron M Toffoli

