



LIGHTHOUSE ACADEMY

EMERGENCY DRILL DOCUMENTATION FORM

School Year 2024-2025

School Campus: Lighthouse Academy – Barry County

Drill # for the School Year: 3/3 Lockdown

(Example #2/5 Fire, #1/2 Tornado; 1/3
Lockdown)

Type of Drill

Fire Drill (*5 required; 3 drills in the fall, 2 in the remaining school year*)

Tornado Safety Drills (*2 required in the school year; 1 must be held in March*)

X Lock Down (*3 required; 1 before December 1 & 1 after January 1*)

Time of Drill:

**At least one drill is required to not be during class time*

Date: 4/7/25

Time: 1p

X During class time

In between classes/during class changes*

Recess or lunch time*

Other time when a significant number of the students are gathered but not in the class
room*

Number of Participants: 12

Evacuation Time: No evacuation, students situated in less than 1 min

Comments: Lock down is to stay in class in safe space.

Name of School Principal
(or designee): Yax/Cate

Signature of School Principal: *Lucas Yax*

(If drill is conducted by someone other than the school Principal)

Name and Title of Person Conducting Drill: Lucas Yax

Conducting Drill: