



LIGHTHOUSE ACADEMY

EMERGENCY DRILL DOCUMENTATION FORM

School Year 2024-2025

School Campus:	Lighthouse Academy Muskegon Community Building
Drill # for the School Year: (Example #2/5 Fire, #1/2 Tornado; 1/3 Lockdown)	Tornado Drill # 1

Type of Drill

	Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)
X	Tornado Safety Drills (2 required in the school year; 1 must be held in March)
	Lock Down (3 required; 1 before December 1 & 1 after January 1)

Time of Drill:

*At least one drill is required to not be during class time

Date:	08/29/24	08/29/24
Time:		10:00 AM
X	During class time	
	In between classes/during class changes*	
	Recess or lunch time*	
	Other time when a significant number of the students are gathered but not in the class room*	

Number of Participants:	16
Evacuation Time:	1 Minute 5 seconds
Comments:	

Name of School Principal (or designee):	Sherri Nash
Signature of School Principal:	
<i>(If drill is conducted by someone other than the school Principal)</i>	
Name and Title of Person Conducting Drill:	Sherri Nash, School Leader