

## EMERGENCY DRILL DOCUMENTATION FORM

School Year 2024-2025

	School Campus:	Lighthouse Academy – JDC
Drill # for the School Year:		4/5 Fire
(Example #2/5 Fire, #1/2 Tornado; 1/3 Lockdown)		
Type of	Drill	
X	Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)	
	Tornado Safety Drills (2 required in the school year; 1 must be held in March)	
	Lock Down (3 required; 1 before December 1 & 1 after January 1)	
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Time of Drill: *At least one drill is required to not be during class tim		
Date:	2/13	
Time:	12p	
X	During class time	
	In between classes/during class changes*	
	Recess or lunch time*	
	Other time when a significant number of the students are gathered but not in the class room*	
Number of Participants:		18
Evacuation Time:		Discussion with class (Detention center)
Comments:		Cannot get up and move so discussion held
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Name of School Principal		Lucas Yax
(or designee):		

(If drill is conducted by someone other than the school Principal)

Yax

Signature of School

Conducting Drill:

Name and Title of Person

Principal: