



# LIGHTHOUSE ACADEMY

## EMERGENCY DRILL DOCUMENTATION FORM School Year 2023-2024

|  |  |
|--|--|
| School Campus:   | Lighthouse Academy – JJI<br>12263 James St Holland, MI 49424 |
| Drill # for the School Year:<br>(Example #2/5 Fire, #1/2 Tornado;<br>1/3 Lockdown) | # 1/2 Tornado  |

### Type of Drill

|                                     |  |
|-------------------------------------|--|
| <input type="checkbox"/>            | Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)  |
| <input checked="" type="checkbox"/> | Tornado Safety Drills (2 required in the school year; 1 must be held in March) |
| <input type="checkbox"/>            | Lock Down (3 required; 1 before December 1 & 1 after January 1)                |

### Time of Drill: *\*At least one drill is required to not be during class time*

|                                     |  |
|-------------------------------------|--|
| Date:                               | 11/5/24  |
| Time                                | 11:50  |
| <input type="checkbox"/>            | During class time  |
| <input checked="" type="checkbox"/> | In between classes/during class changes*   |
| <input type="checkbox"/>            | Recess or lunch time*  |
| <input type="checkbox"/>            | Other time when a significant number of the students are gathered but not in the class room* |

|                         |           |
|-------------------------|-----------|
| Number of Participants: | 10        |
| Evacuation Time:        | N/A       |
| Comments:               | went well |

|   |                   |
|---|-------------------|
| Name of School Principal (or designee):                                   | Stea Williams     |
| Signature of School Principal:  |                   |
| <i>(If drill is conducted by someone other than the school Principal)</i> |                   |
| Name and Title of Person Conducting Drill:                                | Kurtis Wilkins BT |