

EMERGENCY DRILL DOCUMENTATION FORM

School Year 2024-2025

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·	School Campus:	Lighthouse Academy – Muskegon The Port
		205 East Apple Ave Muskegon, MI 49442
Drill # for the School Year:		#1/2 Tornado Drill
(Examp 1/3 Loc	le #2/5 Fire, #1/2 Tornado; kdown)	
Гуре of	Drill	
		rills in the fall, 2 in the remaining school year)
X	Tornado Safety Drills (2 required in the school year; 1 must be held in March)	
	Lock Down (3 required; 1 before December 1 & 1 after January 1)	
Time of	Drill:	*At least one drill is required to not be during class time
Date:	2/4/2025	
Time:	12:30 PM	
X	During class time	
	In between classes/during class changes*	
** .	Recess or lunch time*	
	Other time when a significant number of the students are gathered but not in the class room*	
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Number of Participants:		22
Evacuation Time:		N/A
Comments:		
Name of School Principal		Matthew Milanowski
(or designee):		
Signati Princip	re of School pal:	Mark MM.
	(If drill is conduc	ted by someone other than the school Principal)
	and Title of Person cting Drill:	