

LIGHTHOUSE ACADEMY

EMERGENCY DRILL DOCUMENTATION FORM

School Year 2024-2025

School Campus:	Lighthouse Academy - The Pier 701 Ball Ave. NE Grand Rapids, MI 49503
Drill # for the School Year: (Example #2/5 Fire, #1/2 Tornado; 1/3 Lockdown)	Lock Down Drill #3

Type of Drill

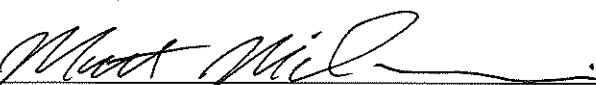
	Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)
	Tornado Safety Drills (2 required in the school year; 1 must be held in March)
X	Lock Down (3 required; 1 before December 1 & 1 after January 1)

Time of Drill:

**At least one drill is required to not be during class time*

Date:	6/2/2025
Time:	9:00 AM
X	During class time
	In between classes/during class changes*
	Recess or lunch time*
	Other time when a significant number of the students are gathered but not in the class room*

Number of Participants:	10
Evacuation Time:	N/A
Comments:	

Name of School Principal (or designee):	Matthew Milanowski
Signature of School Principal:	
(If drill is conducted by someone other than the school Principal)	
Name and Title of Person Conducting Drill:	